

UCML Executive Committee

Friday 12 November 2021 10am-12pm

Via MS Teams



EXEC MEMBERS (alphabetical order of surname; *apols italics/inset*)

Marián Arribas-Tomé	Hon Treasurer	MAT
Nicola Birmingham	Hispanic	NB
Emma Cayley	Chair	EC
Marcela Cazzoli	Hon Secretary	MAC
Alexander Ding	ELT	AD
Connor Doak	Slavonic & EE	CD
Allyson Fiddler	Germanic & Low Countries	AF
Luís Gomes	Lusophone	LG
James Illingworth	Project Co-ordinator	JI
Sharon Jones	Northern Ireland	SJ
René Koglbauer	Schools Liaison	RK
Emmanuelle Labeau	French	EL
El Mustapha Lahlali	Middle Eastern studies	ML
Ursula Lanvers	Linguistics	UL
Liam Lewis	Early Career Academics	LL
Fransiska Louwagie	VC Communications	FL
Marina Rabadán-Gómez	IWLP	MRG
Begoña Rodriguez	T&I	BR
Gigliola Sulis	Italian	GS
Frances Weightman	Area Studies	FW
Ed Welch	Scotland	EW
Liz Wren-Owens	VC Research	LWO
Vicky Wright	VC Education	VW
Binhua Wang	E. Asian	BW

A G E N D A

1. Welcome and apologies for absence (5 mins) EC

2. Minutes (10 mins)

Executive Committee meeting of 16 April 2021 EC

2.a Accuracy and approval

2.b Matters arising not covered elsewhere on the agenda

Annual General Meeting of 9 July 2021 EC

2.c Accuracy and approval

2.d Matters arising not covered elsewhere on the agenda

Discussion of Officer's Reports (45 mins)

3. Chair's Report EC

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| 4. | Report of Vice Chair Languages & Intercultural Education | VW |
| 5. | Report of Vice Chair Research | LWO |
| 6. | Report of Vice Chair External Engagement & Communications | FL |
| 7. | Hon. Secretary's Report | MAC |
| 8. | Hon. Treasurer's Report | MAT |
| 9. | National reports (10 mins) | |
| 9.a | Northern Ireland | SJ |
| 9.b | Scotland | EW |
| 9.c | Wales | ?? |
| 10. | Reports from other Executive members (30 mins) | |
| 10.a | Area studies | FW |
| 10.b | French studies | EL |
| 10.c | Germanic/Low countries studies | AF |
| 10.d | Hispanic studies | NB |
| 10.e | Lusophone studies | LG |
| 10.f | Italian studies | GS |
| 10.g | Middle Eastern studies | ML |
| 10.h | East Asian studies | BW |
| 10.i | Slavonic & East European studies | CD |
| 10.j | Linguistics | UL |
| 10.k | IWLP (including the UCML/AULC report) | MRG |
| 10.l | English Language Teaching | AD |
| 10.m | Translation & Interpreting | BR |
| 10.n | Schools Liaison | RK |
| 10.o | Early Career Academics | LL |
| 11. | Advance planning of Plenary Workshop of 14 Jan 2022 (10 mins) | All |
| 12. | Any Other Business (5 mins) | all |
| 13. | Future dates | all |
- | <u>date</u> | <u>event</u> | <u>venue</u> |
|-------------|-----------------------------------|---------------------------|
| 14 January | Winter Plenary (Business Meeting) | <i>by Microsoft Teams</i> |
| 4 March | Winter Steering Group | <i>by Microsoft Teams</i> |
| 29 April | Spring Exec | <i>by Microsoft Teams</i> |
| ?? July | Summer Plenary (AGM) | <i>TBC</i> |
| ?? October | Autumn Steering Group | <i>TBC</i> |
| ?? November | Winter Exec | <i>TBC</i> |