

# UCML Winter Plenary

15th January 2021 10:00-11.30am



## Item 3f: Honorary Treasurer Report (January 2021)

### Income

#### Subscriptions

- Finances continue to be robust. UCML accounts have received **£2,800** in subscriptions since the start of the year already.
- **64** Institutions are now paid up for 2019, which is as good as it gets! Subscriptions outstanding from 2019 from a very small number of institutions. Some have ceased to deliver languages in recent years, so we will no longer chase up. We have written to a few institutions advising of their removal from mailing lists, but this opened up the question of small language units operating within a larger department/division. Some have returned to the fold with 2020 memberships after a long hiatus, which is cause for celebration. We haven't chased subs for university departments where their situation is under review. Our campaign for reduced fees kept just one institution with us.
- We have **28** institutions who have paid 2020 subscriptions (for obvious reasons this has been a slow process) and we are in the midst of mass mailout campaign giving the January plenary as a deadline for this. **5** are ahead of the game having paid 2021 too.
- **Proposal 1: Language Centre and Language Subject areas that operate as part of a larger division pay £50 annual subscription fees (not £200).**
- On subject associations we have very few gaps for 2019. **22** are subscribed for 2019, and I think here we are as complete as is realistic. Just **12** are paid up for 2020 and again **3** are ahead of the game having paid 2021 too. Here too we are receiving subs daily having given the plenary as a deadline for 2020 fees.
- We have had 3 subject associations cease membership and ELEUK has joined for the first time in 2020. The question of our relationship to AULC has come up too.

### Other income

- UCAS incorrectly reimbursed **£3,209.10** (the 2019 data spend) this summer and although I have queried it, they haven't followed it up.

- We were able to at last (outstanding action from 2017!) to transfer **£1,250** from our old PayPal account.
- We have had a number of payments from Universities joining the MOOCs initiative:
  1. Bristol
  2. Cambridge
  3. East Anglia
  4. Durham
  5. Edinburgh
  6. Exeter
  7. Leicester

### Expenses

- We have paid so far just two Projects that were able to use small grants funding (Tilman Altenberg - Cardiff, conference, **£200**, Emmanuelle Labeau- Aston, CLIL summer school, **£400**).
- As of this spring we have a Microsoft subscription for our new website and mail suite. The cost is £3.80 per month per email address and we have three users (contact, treasurer, expenses). The first 6 months were free, and we now make one small payment a month for this email/website Microsoft package of **£13.68** (November, December). This has 'professionalised' us somewhat.
- Given that travel and hospitality were our largest outlays and this was greatly reduced, our only significant expenses are (deservedly) paying for admin and project coordination **£1750** and very small bank fees.

### Balance

**£1,598.35** in the current account, and **£27,000.21** in savings, and **£1,648.30** in the PayPal account, a situation significantly above recent years.

I also submit year end figures. As we can see it has been a year of reduced outgoings and extraordinary income (not least because of the OWRI donation).

**Proposal 2:** When the Subject centre/AULC/UCML Conferences came to and end in 2016, UCML looked into working with HEIs to resurrect this, and it came to nothing. Given this robust financial situation, could we plan a similar annual conference for Summer 2022?

### Other

- We have a new PayPal account! It's called UCML and the email to find it under is [treasurer@ucml.ac.uk](mailto:treasurer@ucml.ac.uk)– this has been added to the UCML website and will make the processing of subscriptions a great easier, although many institutions are still

PayPal does charge us a small fee. Of course, when it comes to paying for expenses, we can use the Paypal reserves.

- I have progressed the bank paperwork to add Claire Gorrara as signatory to the UCML bank accounts and expect to hear very soon about this.

Olga Gomez-Cash

Honorary Treasurer, with thanks to James for his support on finances.