

## UCML Executive Committee

Friday 2 November 2018      12.30 – 16.00  
Monnet Room, Europe House  
32 Smith Square, London SW1P 3EU



# Honorary Treasurer Report

## 1. Income

Claire and I have developed a very workable system for dealing with invoices and purchase orders for subscriptions payments and the UCML accounts have received £6,000 in subscriptions since the summer Plenary.

15 HEIs have paid subscriptions, and 10 subject associations have paid up. Of these, 12 HEIs and 5 subject associations have paid for 2018 and 2019 thus simplifying procedures for 2019.

We are in the process of dealing with invoices and purchase orders of another 21 HEIs or Subject Associations, so the income stream will continue. Towards the end of the year, we will concentrate on following up HEIs and subject associations with unpaid subscriptions.

## 2. Expenses

Claire and I have very robust procedures, inherited from my predecessor, in place for expenses. All expenses to exec and steering members submitted are paid up to date and with a few small exceptions, we have paid expenses in three weeks.

I thought it would be useful for the Exec to get a general measure of how our recent expenses have panned out. The summer Plenary cost us just over £700 in expenses and £660 in catering, while the April exec cost just over £1,600 in expenses and £350 in catering.

We have also recently paid our 2018 subscriptions to the European Alliance for Social Science and Humanities and paid the Registration fee for our UCML Scotland Rep to attend the Scottish Association for Language Teaching 2018 exhibition.

## 3. Balance

Our finances are solid: with £992.67 in the current account, and £11, 709.71 in savings.

## 4. Proposal

I continue to search for ways in which we can use these funds to support and stimulate growth in languages-related activity. Our major expense are the plenaries and exec meetings. I have noticed that we have made small payments (£60-£80 most years, but £425 to date in 2018) to UCML Scotland, and this has had good effect. I would like to propose supporting other nations (to stimulate activity in NI, for example) and open up discussions about supporting other activities that would fall within our remit and mission.

Olga Gomez-Cash

Honorary Treasurer

With thanks to Claire for her support on finances.