

UCML Executive Committee

Elections winter 2019



ROLE PROFILE: **English Language Teaching [ELT] representative on the Executive Committee**

The new ELT representative will take up the role on 31 July 2019.

UCML is run by a Steering Group and a wider Executive Committee, as specified in the Constitution and Standing Orders approved at the AGM in June 2018. This role profile should be read in conjunction with the Constitution and Standing Orders available to download from: <http://www.ucml.ac.uk/about.html>

The Steering Group is made up of

- The Chair
- Vice Chair, Research
- Vice Chair, Language and Intercultural Education
- Vice Chair, Engagement and External Communication
- Hon. Secretary
- Hon. Treasurer

The Executive Committee consists of representatives of numerous specialist interest/discipline-specific constituencies. Elected representatives have responsibility for ensuring regular two-way communications between the Executive and all relevant institutional/associate members within their area of representation, particularly (but not exclusively) those listed in the Standing Orders.

The ELT representative is responsible for liaison with

- BALEAP; &
- English UK.

To fulfil this role, the elected representative should

- seek to make contact with key individuals within these bodies, ensuring they are aware of who their UCML representative is;
- build contacts within Higher Education Institutions which have active departments/research clusters/programmes within the fields covered by UCML;
- actively canvass opinions within the constituency on issues being championed by UCML;
- promote the benefits of membership of UCML by ensuring active representation of issues and perspectives conveyed by individuals and associations in the constituency discipline;
- ensuring the Executive Committee is aware of issues of interest to the constituency discipline.

Ordinary Members of the Executive Committee shall be elected for three years and may be elected for a further year, after which they shall relinquish membership of the Executive Committee for no less than one year. No member may serve on the Steering Group/Executive Committee for more than a total of eight consecutive years. Terms of office will begin at the date specified in the advertisement.